

Minutes – C&E Heritage & Museum Committee
1400-1600 hrs 24 Nov 2016 Vimy Officers' Mess

In Attendance: LCol Lemieux, Maj Lavoie, WO Groves, MWO Dénomée, Karen Young, Lloyd Tien, Peter Sheremeta, Jim Holsworth. Thank you to those attending.

Welcome to WO Renay Groves, 21 EW Regt, who is joining the Committee.

Regrets Given or Unable to Attend: Steve Saulnier, Terry Murphy, Jim Hugelin, Bob Taylor, Tony Charters, Tony Fequet, Joe Costello, Capt Christie

1. **Minutes.** From 4 Nov 2016 disseminated.

2. **Business Arising:**

a. After action, if any, for Volunteer Recognition Karen

Volunteer recognition event on 30 Sep went well, with honours to Peter Sutton (Heritage Lifetime Achievement Award for his work in the Museum) and Don Banks (dedication of the work shop, medals and apprenticeship display, and Foundation Philanthropy Award). **Action:** Karen is working on ongoing recognition of volunteers at all levels.

b. After action, if any, of Heritage Awards Peter

-part of C&E Association awards, new nominations for 2017?

Peter summarized the After Action Report, which recommends improvements to the nomination and selection process. Thanks to Maj Lavoie and the Museum staff for assisting with the first version of certificates and plaques.

Action: Consideration should start now to look for 2017 nominations for those involved in all heritage initiatives across the C&E community, including work in the Museum and volunteers. There are:

- Collective/Individual Heritage Awards aimed at special achievement, and
- Individual Recognition Awards intended for 'unit level' recognition of ongoing contribution by anyone, military or civilian, serving or retired, young or old.

c. Clarify status, finalize Museum volunteer policy Karen

The Museum Volunteer Policy, based on NPF guidelines, is now finalized and signed by the CO of the Museum, and being implemented with several new volunteers being engaged. The earlier concerns of the Committee over the need for CPIC checks, and requirement for volunteers to pay for them, were noted.

d. After action, if any, from C&E Week Steve Saulnier, Br Adjt

-Association meeting and professional development symposium

-next year, heritage involvement, something in the Museum?

All agreed that: the Heritage theme (UN Ops) provided a good backdrop the C&E Week; the Heritage & Museum briefing must be included in Association/Branch updates; and the Museum should be used as a venue for activities.

Maj Lavoie indicated that the format of C&E Week may change, perhaps back to a professional symposium, with more involvement of industry, even being held in Ottawa. The idea of a mobile exhibit from the Museum was mentioned. **Action:** The Committee to monitor for Association/Branch Planning Guidance and be actively involved in assisting the Branch Office with planning for C&E Week 2017.

e. Clarify decision on Linemen proposal for Museum Terry Murphy, Karen

-introduced last meeting, decision and way ahead

It is understood that the CAFL team is working with the Curator to develop an exhibit concept. **Item tabled,** Terry Murphy and Annette unable to attend.

f. Status Hill 70 Project (mobile exhibit, C&E memorial at Hill 70) Chair, Br Adjt, Karen

There has been miscommunication between the C&E and Hill 70 planners. **Action:**

- Jim will again contact the Hill 70 team to determine how to pay the \$10K for the C&E Memorial Tree & Carne, and determine the details of the inscription on the carne and storyboard at Hill 70. The aim remains to have it ready for unveiling by MGen Loos on 8 April during the Battlefield Tour.

- Also, Jim will send an email to call a meeting between Museum Manager, (and possibly Curator and Education Coordinator) and the Hill 70 Education & Mobile Exhibit Coordinators (Susan & Warren Everett).

3. For Information / Awareness:

- a. After action, if any, support to Remembrance Day Chair, HS Cmdt
 -earlier planning with Home Station RSM, Signallers Club
 -idea of “Veterans' Panel Discussion” (11 Nov or another time)

HS Cmdt indicated that 11 Nov 2017 would follow the annual Heritage theme, which will be focused on Vimy 100. Also the Museum would be open for gatherings before or after the parade. WO Groves raised the notion of honouring our comrades lost in Afghanistan, either on 11 Nov or at another occasion, including the 9 April parade. **Action:**

- The Signallers Club will be asked to coordinate veteran participation as determined by the HS RSM. It was suggested to have veterans 'on parade' at the Vimy Gate C&E National Memorial.
- There seemed to be little interest in a Veteran's Discussion Panel on Remembrance Day, or at another time during the year, so the idea will be dropped unless a lead organizer can be found.
- WO Groves will liaise with the families of two of the soldiers lost in Afghanistan to assess the most appropriate occasion to honour them. The Cmdt was also going to coordinate with CO 2 Sigs.
- Chair will also send a reminder to D Sigs and CO 2 Sigs of the annual memorial of the 4 signallers who died in a jump at Wagner's Point in 1968.

- b. Status of Commemorative Battlefield Study Tour 2017 Maj Allaire, Bob Taylor
 -communication to participants, access to study package

Maj Lavoie updated the Committee on behalf of Maj Allaire; planning and fundraising is going well. Bob Taylor updated on the study package and dissemination of tour information on CMCEN.ca and by direct emails. (Note. Bob Taylor, Jim Holsworth also met with BGen Dave Patterson on 16 Dec to coordinate details, which were passed to Maj Allaire and MWO Taylor, the Tour Command Team.)

- c. Home Station plans for Vimy Parade and Gala April 2017 MWO Dénomée,
Foundation Rep
 -Foundation involvement for Gala fundraiser?

The HS Cmdt and MWO Dénomée outlined the plan for a Freedom of the City Parade and Home Station Gala on 7 and 9 April respectively. It was suggested that the Gala could be used as a fundraiser beyond event expenses. **Action:**

- MWO Dénomée and Lloyd Tien will discuss potential involvement of the Foundation and the best way to proceed with sponsorship of the Gala, acknowledging there is less than 3 months to solicit and organize.

4. For Discussion / Decision:

- a. Review of Museum Strategic Outlook Chair, Karen
 -finalize mandate, vision and mission statements, five strategic objectives
 -need team to assist writing development plans (within each strategic objective)
 -status of BPs FY 2017-18 / 2018-19 (to committee by Feb 2017)

There is confusion over the drafting of the 5-Year Museum Business Plan. Karen had drafted *Communicating the Future* (strategic outlook) and Museum Action Plan (5-year assessment) but little comment was given. **Action:**

- A writing team of Karen, Jim and Peter will embark on bringing the pieces together into a coherent 5-year business plan for Committee and Foundation review by early 2017 and CO Museum sign off by 31 Jan 2017.
- In the meantime, Karen will provide the early draft business plan and forecast budget for FY17-18 to enable the Foundation to do their budgeting and disbursements, and to support grant submissions due end of 2016.

- b. Status of Oral History Project Annette, Jim Hueglin
 -discuss ways and means, how to assist project team?
 -TypeX machine veterans demonstration video history

Annette and Jim Hugelin were unable to attend. This project will need some discussion and structure, inclusion in the Museum Business Plan, and resources to help Annette and Jim Hugelin in organizing ongoing interviews and collection of stories. Other resources are appearing such as a documentary producers, interested in doing a Signals story. **Action:** To be discussed fully and resources defined at the next opportunity.

c. Other Heritage activities for 2017 “Canada as a Nation”

Chair

- Do we try for a speaker series?
- promotion of “Jake's Gift” performance

This in effect has been implemented with the Museum Curator and Education Coordinator organizing the very successful Enigma presentation on 2 December. The intent is to have a series of speakers or historical presentations throughout the year, using the Museum as the venue. **Action:**

- Karen and Museum staff to examine other presentation opportunities.
- Jim to contact Julia MacKey for the possibility of having a performance of Jake's Gift in the Museum.
- Jim to discuss with Maj Allaire and Bob Taylor the idea of having a 'warm-up' presentation for the Battlefield Study Tour with a recognized historian such as Douglas Delaney from RMC.

d. CRTTZ memorial vehicles, 3 CDSG Edmonton and Petawawa

Chair, Branch CWO

This item needs coordination with the Branch Office to define the number of vehicles, the cost of refurbishment and their intended use (static display, mobile memorials). Until we can develop a policy for maintenance of these vehicles as 'C&E memorials', the projects will need to remain as local initiatives with Branch Fund support. **Action:** Chair to coordinate with Branch CWO to determine a plan on how to assist C&E units and organizations.

5. **Adjournment.**

- Proposed next meeting 10 Jan 2017 Museum **now scheduled for 25 January 2017**
- Adjournment NLT 1600 hrs for TGIT.