

SIGNALLERS CLUB OF CANADA WEBSITE TUTORIAL

HOW TO CHANGE YOUR PASSWORD

October 2015

The first time you log in or after doing a password retrieval you are strongly recommended to change your password to a password of your choice.

To change your password click on the **profile** link once you have logged in.

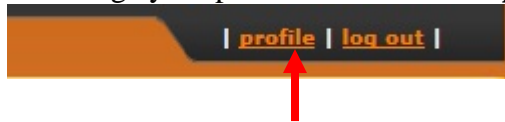


Figure 1. Profile Link.

The SITEMAP page will be displayed.



Figure 2. Sitemap - Change Password Link

Click on the **change password** link and the Change Password page will display. The Title will read LOG OUT but it is actually Change Password

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sitemap :: profile :: change password :: log out [Chapman.CJ] ::

LOG OUT

OLD PASSWORD *

NEW PASSWORD *

REPEAT PASSWORD *

(*) required fields

save

Figure 3. Sitemap - Change Password
Enter your old (current) password and your choice for new password.

OLD PASSWORD *

NEW PASSWORD *

REPEAT PASSWORD *

(*) required fields

save

New Password Old Password

Figure 4. Change Password

Click on the **save** button to make the change. You will see a confirmation screen.
If you do not click on the save button your current password will remain in effect.

sitemap :: profile :: change password :: log out [Chapman.CJ] ::

LOG OUT

changes saved

Figure 5. Successful Password Change.